



Ergonomic Specialist

Under the direction of the Ergonomic and Occupational Health Services Manager of EK Health Services, Inc., an Ergonomic Specialist ensures that equipment, facilities and systems are designed and organized to the highest standards of comfort, efficiency, health and safety for the people using them. Ergonomic Specialists' work responsibilities vary widely, but are always based on ensuring that a system or product meets the needs of the user.

Work Specifics: Per Diem, Non-exempt
Location: telecommuting; local travel

Responsibilities include, but are not limited to:

- Analyzing how people use equipment and machinery
- Undertaking workplace risk assessments
- Assessing work environments and their effect on users
- Utilizing assessment results to identify areas for improvement
- Developing practical solutions to implement these improvements
- Producing reports of findings and recommendations for clients, based on assessment results
- Visiting a range of environments, such as offices and factories, to assess health and safety standards or to investigate workplace accidents
- Providing advice, information and training to colleagues and clients
- Developing a clear understanding of how specific industries and their systems work in a short space of time

Job Requirements:

- Training completed in Ergonomics or a related field
- Professional demeanor with excellent listening, and written & oral communication skills
- Strong organization skills
- Valid state-appropriate Drivers license in good standing
- Must be computer literate with a high comfort level with computers and computer programs (MS Word, Email and Internet)
- Must be able to take digital pictures and incorporate them into word documents with minimal supervision
- Must be Accurate and Efficient
- Must be Punctual and Dependable
- Ability to work independently with minimal supervision
- Ability to understand and carry out written and oral instructions
- Ability to lift up to twenty five pounds
- Sit (approx. 25% of the time), stand (approx. 25% of the time), type (approx. 50% of the time) and do the job with or without reasonable accommodation.